

ADMISSION CHECK SHEET

wvact.net

390 Stanaford Rd.
Beckley, WV 25801
(304) 256-4615

Commercial Driving



1

Prerequisites

- Must be 21 years old and meet DMV requirements for a Commercial Driver's License.
- Must have a valid DOT physical.

2

Start Here

- Visit our website @wvact.net
- Request the TABE (FREE basic skills test).
- Receive an email for day/time to test. (Check spam/junk folder).
- Complete the TABE.
- Select Financial Aid tab and complete the 24-25 FAFSA.
- Apply for the HEAPS grant located on the same page. After July 1st

3

PLEASE BE ADVISED

FAFSA applications take up to 10 business day to be processed by the Department of Education.

- Contact Melani Hylton mhylton@k12.wv.us or 304-256-4615 Ext. 302 to set up an appointment to register for class.
- If needed, you must supply any required documentation to verify your financial aid application.

4

Final Steps

Bring the following to your registration appointment:

- DOT physical
- Social Security card
- Valid driver's license
- \$215 registration fee (cash/exact change or check) **REFUNDED** after first day of class.

During your registration appointment you will:

- Complete a background check and drug screen.
- WV residents can apply for the ACE Advantage grant.
- Sign a cost sheet and agree to all school policies which are listed in the Student Handbook under the Resources tab on our website.

Financial Aid

The Truck Driving program qualifies for HEAPS, ACE, WIOA, and WV Vocational Rehabilitation.

Visit wvact.net/Financial Aid

Satisfactory Academic Progress

To meet SAP, a student must:

- Maintain a continuous "C" average.
- Attend at least 90% of the program hours for each grading period.
- Maintain a continuous 90% attendance rate for the program.
- Complete the course within the originally scheduled course hours.

Visit wvact.net/Policy

Refund Policy

There is no refund for fees after the start of class!

There is a 100% refund on tuition during the first five days of the program!

There is a 50% refund on tuition during day 6 thru day 10 of the program!

After day 10 of the program there is No Refund!!

Visit wvact.net/Policy

Class Starts Date: _____ Time: _____