

Business & Industry Review – JROTC & Law – Public Safety

School: _____	Date: _____	Program: _____		
Simulated Workplace Overview	Yes	Partially	No	Commendations and Recommendations
Unit chain of command is posted				
5S poster is displayed and visible				
Unit handbook is available				
Unit name is displayed and visible				
Instructors and/or cadets greet visitors to the unit				
All cadets are wearing a uniform or can describe their uniform (if being				
A time clock or documented attendance system is in place and used				
The classroom/lab area represents an applicable workplace environment				
The classroom/lab is organized in accordance with 5S & DOD standards				
Safety	Yes	Partially	No	Commendations and Recommendations
Instructor is wearing appropriate clothing or uniform				
Cadets are appropriately dressed for the day's activity i.e., PT, Rifle, Drill				
There is an evacuation plan in place and displayed near the exits				
Exits identified with proper signage and unobstructed				
Cadets are aware of fire extinguishers location				
First Aid kit in classroom or readily availability of medical personnel				
There is sufficient lighting in work spaces				
A storage area for uniforms/rifles is available and secured				
Cadets are creating and ensuring a safe work environment exists				
Tools, Equipment, Supplies, and Resources	Yes	Partially	No	Commendations and Recommendations
Cadets have access to computers, work spaces, equipment and storage as				
The classroom layout meets occupational needs				
Supplies are properly stored and easily accessible in accordance with				
An inventory system is in place for tools, supplies and equipment				
Equipment and tools are up-to-date to meet occupational standards				
Equipment is properly maintained and clean				
Adequate supplies/equipment are available for cadets				
Documentation of participation in JROTC/CTSO events at state or national				
Documentation is on file illustrating program activities that address cadet				
A merit/demerit system has been developed and is in place				
A promotion system has been developed and is in place				
The unit has community awarness activities documented (i.e., website,				
Units have an established physical fitness regimen in place and cadet led				
The unit has access to a location to conduct drill, shooting range, and PT				

Attitudes and Behaviors of Students and Instructor	Yes	Partially	No	Commendations and Recommendations
Cadets and instructor appear to have positive attitudes and good working				
Instructor acknowledges visitors and is respectful				
The instructor is actively engaged with students (i.e., moving between				
Cadets are easy to speak to, self-motivated and respectful				
Student Interview	Yes	Partially	No	Commendations and Recommendations
Cadets can discuss how acquired program skills will assist in furthering				
Cadets can identify equipment/technology/ranks used within the				
The unit has community awarness activities documented (i.e., website,				
Cadet portfolios are available for review				
Instructor Interview	Yes	Partially	No	Commendations and Recommendations
The instructor can discuss how he/she is active in keeping abreast of				
Instructor can describe the cadet ranks/medals/credentials offered				
Overview	Yes	Partially	No	Commendations and Recommendations
Would you hire graduates or completers of this program?				
Have you ever hired graduates or completers of this program?				
Final Questions	3	2	1	Ratings Guide
How would you rate the program overall?				Please Use this system for this final questions: 3-Meetsall industry standards 2-Meets most industry standards 1- Does not meet industry standards
How would you rate the safety of the program				
How would you rate the equipment, tools, supplies, and resources				
How would you rate the attitudes and behavior of cadets				
How would you rate the knowledge of the cadets				
How you rate the attitudes of instructors				
What was the program strengths?	How could the program improve?			