

**Academy of Careers and Technology**  
**CTE Student Portfolio Development**  
**Peer Recommendation Worksheet**

You have been chosen to write a letter of recommendation for an identified student. Please sit down to have a talk with that student and fill in the information below:

Student's Name \_\_\_\_\_

How do you know this student? \_\_\_\_\_

\_\_\_\_\_

How long have you known this student? \_\_\_\_\_

Has this student served in any leadership roles in your simulated workplace company?

\_\_\_\_\_

List 3-5 personal qualities this student possesses that you think would make them a good employee:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

List 3 – 5 specific occupational skill areas/tool usage in which this student excels:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

What are the student's plan after graduation? \_\_\_\_\_

\_\_\_\_\_