

# **Academy of Careers and Technology**

## **Strategic Plan STRATEGIC PLAN OVERVIEW**

**FY 2014 – FY 2019**

**Initial Approval – August 2014**

**Approved – August 2015**

**Approved – August 2016**

**Approved – August 2017**



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**Preparing Students for Their Future**

**<http://wvact.net>**

**<http://facebook.com/wvact>**

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Strategic Planning Team

(Leadership Team)

Charles Pack

Cathy Moore

Candace Crouse

Jeff Lacy

Kevin Bolen

Matt Harper

David Pack

Sarah Rahal

Rene Shiflet

David Richmond

Faulty

Strategic planning is an essential step in positioning The Academy of Careers and Technology to anticipate and meet, student, employer, school district and school personnel needs over the next three years. The plan is developed as part of the district's plan and encompasses much of its requirements.

The Strategic Plan is future-oriented, identifying the key issues and provides direction for the school's annual planning process which identifies specific strategies and addresses the local market, program operations, and resources available to the institution.

With school-wide input, the Strategic Planning Team identifies needs and sets goals for the immediate and future direction of the school.

School Strategic Plan Core Beliefs / Mission

**Raleigh County Schools (074) Public District - FY 2019 - Academy Of Careers And Technology (074-701) CTE Center - School Strategic Plan - Rev 0**

**\* What are the core beliefs guiding continuous improvement? Utilizing the core beliefs state the mission demonstrating support for all learners.**

The vision of the Academy of Careers and Technology is that:

Students will acquire: Academic Skills => Career Skills => Technical Skills

The Mission of the Academy of Careers and Technology is:

"Preparing students for their future"

School Strategic Planning Team

**Raleigh County Schools (074) Public District - FY 2019 - Academy Of Careers And Technology (074-701) CTE Center - School Strategic Plan - Rev 0**

**\* Please identify all planning team members, including team members' titles and email addresses. The plan shall be developed in consultation with teachers, principals, administrators, other appropriate school personnel, and LSIC members.**

Leadership Team  
Charles Pack  
Cathy Moore  
Candace Crouse  
Jeff Lacy  
Kevin Bolen  
Matt Harper  
David Pack  
Sarah Rahal  
Rene Shiflet  
David Richmond

Raleigh County Schools (074) Public District - FY 2019 - Academy Of Careers And Technology (074-701) CTE Center - School Strategic Plan - Rev 0

Plan Items

1 CIEL (Career-Integrated Experiential Learning)

Description:

ACT will implement CIEL and offer the Career-Integrated Experiential Learning program of study

**PM** 1.1 CIEL Performance

Description:

Students successfully complete an CIEL concentration

**S** 1.1.1 Information and Training

Description:

Persons responsible will need training and information

**AS** 1.1.1.1 WVDE Information session

Description:

WVDE personnel will provide information to county administrators and special education personnel

Person Responsible:

WVDE

Estimated Begin Date:

2/7/2017

Estimated Completion Date:

6/30/2018

**AS** 1.1.1.2 Classroom Teachers information and Training

Description:

Teachers will receive information and training

Person Responsible:

Charles Pack

Estimated Begin Date:

6/7/2018

Estimated Completion Date:

6/30/2018

**AS** 1.1.1.3 Counselor Information and Training

Description:

ACT counselor will provide information and guidelines to county high school counselors

Person Responsible:

Cathy Moore

Estimated Begin Date:

3/1/2018

Estimated Completion Date:

6/30/2019

**S** 1.1.2 Transition Students from a Program of Study into an CIEL program of study

Description:

Students who are unable to complete a full program of study due to various circumstances will be considered for CIEL



**AS** 1.1.2.1 Set Guidelines

Description:

Guidelines for transition of students to CIEL are developed

Person Responsible:

Cathy Moore, Sarah Rahal

Estimated Begin Date:

8/9/2018

Estimated Completion Date:

9/21/2018

**2 IWRC (Individual Work Readiness Certificate)**

Description:

ACT will implement the IWRC and offer students the Individual Work Readiness Certificate.

**PM** 2.1 IWRC Performance

Description:

Students successfully complete an IWRC concentration

**S** 2.1.1 Information and Training

Description:

Persons responsible will need training and information

**AS** 2.1.1.1 WVDE Information session

Description:

WVDE personnel will provide information to county administrators and special education personnel

Person Responsible:

WVDE

Estimated Begin Date:

2/7/2017

Estimated Completion Date:

6/30/2018

**AS** 2.1.1.2 Classroom Teachers information and Training

Description:

Teachers will receive information and training

Person Responsible:

Charles Pack

Estimated Begin Date:

6/7/2018

Estimated Completion Date:

6/30/2018

**AS** 2.1.1.3 Counselor Information and Training

Description:

ACT counselor will provide information and guidelines to county high school counselors

Person Responsible:

Cathy Moore

Estimated Begin Date:

3/1/2018

Estimated Completion Date:

6/30/2019

**§ 2.1.2 Transition Students from a Program of Study into an IWRC program of study**

**Description:**

Students who are unsuccessful after all modifications are implemented will be considered for IWRC

**AS 2.1.2.1 Set Guidelines**

**Description:**

Guidelines for transition of students to IWRC are developed

**Person Responsible:**

Cathy Moore, Sarah Rahal

**Estimated Begin Date:**

8/9/2018

**Estimated Completion Date:**

9/21/2018

**3 Building Management**

**Description:**

ACT will create and offer a program of study for students who may not be capable of completing a full program of study in the current Architecture & Construction cluster. The program of Study is Building Management and offers many of the skills offered in the Architecture & Construction cluster but only to the depth required to successfully enter a career field in custodial, building maintenance or lawn care.

**PM 3.1 Students complete Program of Study**

**Description:**

Students are enrolled and complete the Building Management program of study

**S** 3.1.1 Determine Need

Description:

County and local need is assessed

**AS** 3.1.1.1 Need Assessment

Description:

County needs and those of local industry are assessed

Person Responsible:

Charles Pack

Estimated Begin Date:

1/1/2018

Estimated Completion Date:

6/4/2018

**AS** 3.1.1.2 Need is relayed to County Administration

Description:

Discussions are held with county admisitration including board of education for approval of a new program of study

Person Responsible:

Charles Pack

Estimated Begin Date:

5/1/2018

Estimated Completion Date:

6/1/2018

**S** 3.1.2 Create Program

Description:

Course Content is created

**AS** 3.1.2.1 Content Development

Description:

Skills necessary for career path are determined and a Content Skill Set document is created

Person Responsible:

Charles Pack

Estimated Begin Date:

5/1/2018

Estimated Completion Date:

6/1/2018

**AS** 3.1.2.2 Program of Study Approval

Description:

Program of study approval is sought at county and state level

Person Responsible:

Charles Pack

Estimated Begin Date:

6/12/2018

Estimated Completion Date:

6/30/2018

**S** 3.1.3 Enroll Students

**Description:**

Students are identified and Enrolled

**AS** 3.1.3.1 Identify Students

**Description:**

Counselor notifies schools of opportunity and students are identified and enrolled

**Person Responsible:**

Cathy Moore

**Estimated Begin Date:**

6/29/2018

**Estimated Completion Date:**

8/9/2018

**4 Adult programs**

**Description:**

ACT will increase the number of programs that are offered to adult students based on community need.

**PM** 4.1 Adult Programs of Study

**Description:**

New adult programs of study are identified and implemented at ACT

**S** 4.1.1 Community needs are assessed

**Description:**

A variety of program possibilities are shared with stakeholders in community including, employers, workforce development entities and potential students. Possibilities included; HVAC, Barbering, Power Equipment, Truck Driving and CNA

**AS** 4.1.1.1 Contact Stakeholders

**Description:**

Stakeholders are contacted and needs discussed

**Person Responsible:**

Kevin Bolen

**Estimated Begin Date:**

5/1/2018

**Estimated Completion Date:**

6/15/2018

**S** 4.1.2 Hire Teachers

**Description:**

Qualified teachers are identified and hired based on county policy

**AS** 4.1.2.1 Identify qualified teachers

**Description:**

Advertise and post for new adult program teachers

**Person Responsible:**

Charles Pack

**Estimated Begin Date:**

6/18/2018

**Estimated Completion Date:**

7/6/2018

**AS** 4.1.2.2 Hire Teachers

**Description:**

Teachers are hired and begin pre-employment requirements

**Person Responsible:**

Charles Pack

**Estimated Begin Date:**

7/16/2018

**Estimated Completion Date:**

7/16/2020

**S 4.1.3 Enroll Students**

**Description:**

Students are enrolled into new adult programs

**AS 4.1.3.1 Advertising**

**Description:**

New adult programs are advertised on a variety of outlets including, Facebook, news print and on air media

**Person Responsible:**

Kevin Bolen

**Estimated Begin Date:**

7/16/2018

**Estimated Completion Date:**

12/31/2018

**AS 4.1.3.2 New Students enrolled**

**Description:**



Potential students are guided through enrollment and financial aid process.

Person Responsible:

Kevin Bolen

Estimated Begin Date:

7/23/2018

Estimated Completion Date:

12/31/2018

**PM** 4.2 Number of Programs for Adults

Description:

New programs are in place and operating